

# LAKELAND SANITARY DISTRICT NO. 1

(715) 356-4454

8780 Morgan Road \* Minocqua, WI 54548

(715) 358-8830

Phone

[sandist@frontier.com](mailto:sandist@frontier.com)

Fax

## NOTICE OF MEETING

TITLE OF GROUP MEETING: LAKELAND SANITARY DISTRICT NO. 1

PLACE: LAKELAND SANITARY DISTRICT NO. 1 OFFICE  
8780 MORGAN RD.  
MINOCQUA, WI 54548

DATE: AUGUST 11, 2020

PURPOSE: REGULAR MEETING

TIME: 4:00 P.M.

AGENDA:

1. CALL MEETING TO ORDER.
2. APPROVAL OF AGENDA 8-11-20
3. APPROVAL OF MINUTES 7-14-20
4. ZOOM CONFERENCE CALL WITH BAKER TILLEY AUDITOR – BETHANY RYERS
5. CONVENE INTO CLOSED SESSION PUSUANT TO WISC STATS 19.85(1)(c)-Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
6. RECONVENE INTO OPEN SESSION
7. ACTION TAKEN FROM CLOSED SESSION
8. APPROVAL OF JULY CHECKS & CREDIT CARD PURCHASES
9. SIGN CHECKS/ PAY BILLS
10. INFORMATION / CORRESPONDENCE

TIME OF POSTING: AUGUST 6, 2020

NAME AND TITLE OF PERSON  
DIRECTING THAT THIS NOTICE  
BE POSTED: TOM WIPPERFURTH  
PRESIDENT

Upon reasonable notice, efforts will be made to accommodate the needs of the disabled individuals through appropriate aids and service. Contact the Lakeland Sanitary District @ 715-356-4454.

NOTICE OF MEETING.doc

LAKELAND SANITARY DISTRICT NO. 1  
Regular Meeting  
August 11, 2020

Present: R. LaPlante, T. Wipperfurth, M. Killian  
Absent:  
Others: C. Akey, J. Benson

The meeting was called to order by President T. Wipperfurth on August 11, 2020 at 4:00 P.M. All public notices have been posted to meet with the open meeting law and the building is accessible for the handicapped.

**Approval of Agenda 8-11-20:** M. Killian made a motion to approve the agenda for the 8/11/20 meeting; T. Wipperfurth seconded the motion. All in favor, motion carried.

**Approval of Minutes 7-14-20 Meeting:** R. LaPlante made a motion to approve the agenda for the 7-14-20 meeting minutes; M. Killian seconded the motion. All in favor, motion carried.

**Agenda Item #4: ZOOM Conference call with Baker Tilley auditor – Bethany Ryers:**

B. Ryers of Baker Tilley went over Lakeland Sanitary District's 2019 audit reports. She reviewed key points to the commissioners: Responsibilities for All Members for Audit; Internal Control Reporting; Best Practices – Inflation Review and Impact Fees; New Accounting Standards. She also reviewed the audit adjustments made for the USH 51 project done in 2019. She had a hand out that showed Lakeland Sanitary District's revenue and expense trends for the last four years. She pointed out that the graph did not include capital expenditures or tax levy revenue and connection fees. The graph shows that the district is doing very well and that there were no major concerns that came up throughout the audit. She did say that the district qualifies for a simplified rate increase which she recommends the district looks into doing. She also suggested that the district look into inflation increases for sewer rates but that the district has an attorney advise. M. Killian questioned the Material Corrected Misstatements page. B. Ryers explained that these were adjusting journal entries; moving funds from construction work in progress to depreciation expenses and to record capital and revenues properly. Overall B. Ryers stated that the audit went very smoothly and that the district's financial status looks very good and consistent.

**Agenda Item #8: Approval of July checks & credit card purchases:** M. Killian made a motion to approve July checks and credit card purchases; R. LaPlante seconded the motion. All in favor, motion carried.

**Agenda Item #9: Sign checks/ Pay bills**

**Agenda Item #5: Convene into Closed Session Pursuant to Wisc. Stats 19.85(1)(c)- Considering Employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- for the purpose of conducting disciplinary action of an employee:** M. Killian made a motion to convene into closed session, T. Wipperfurth seconded the motion.

Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The Board convened into closed session at 4:27 P.M.

**Agenda Item #6: Reconvene into Open Session:** M. Killian made a motion to reconvene into open session, T. Wipperfurth seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The board reconvened into open session at 5:04 P.M.

**Agenda Item #4: Action Taken from Closed Session:** M. Killian made a motion to place C. Akey on administrative leave until the board of commissioners could conduct a thorough investigation into personnel and legality issues. C. Akey will be allowed to use available vacation hours until conclusion from investigation and board decision. T. Wipperfurth seconded the motion.

**Agenda Item #7: Informational/Correspondence:** No other information or correspondence at this time. There being no further business, the meeting was adjourned at 5:05 P.M., on a motion by M. Killian, seconded by T. Wipperfurth.

Clerk: 