

# LAKELAND SANITARY DISTRICT NO. 1

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## NOTICE OF MEETING

TITLE OF GROUP MEETING: LAKELAND SANITARY DISTRICT NO. 1

PLACE: LAKELAND SANITARY DISTRICT NO. 1 OFFICE  
8780 MORGAN RD.  
MINOCQUA, WI 54548

DATE: SEPTEMBER 14, 2021

PURPOSE: REGULAR MEETING

TIME: 4:00 P.M.

### AGENDA:

1. CALL MEETING TO ORDER.
2. APPROVAL OF 9-14-21 AGENDA
3. APPROVAL OF 8-10-21 MEETING MINUTES
4. CONVENE IN TO CLOSED SESSION PURSUANT TO WI STATS 19.85(1)(c) Considering employment, promotion, compensation, of performance evaluation data of any public employee over which the governmental body has jurisdiction of or exercises responsibility – for the purpose of employee six months evaluation.
5. CONVENE INTO OPEN SESSION
6. ACTION TAKEN FROM CLOSED SESSION
7. MANHOLE REPAIR – USH 51 BY S WATER TOWER
8. DISCUSSION/ APPROVAL OF SETTING UP AUTO PAYMENTS FOR CUSTOMERS/ ONLINE BANKING & DIRECT DEPOSITS
9. APPROVAL OF AUGUST CREDIT CARD STATEMENT/ AUGUST BILLS & PAYMENTS
10. SIGN CHECKS/PAY BILLS
11. INFORMATION/CORRESPONDENCE

TIME OF POSTING: SEPTEMBER 10, 2021

NAME AND TITLE OF PERSON  
DIRECTING THAT THIS NOTICE  
BE POSTED: TOM WIPPERFURTH  
PRESIDENT

Upon reasonable notice, efforts will be made to accommodate the needs of the disabled individuals through appropriate aids and service. Contact the Lakeland Sanitary District @ 715-356-4454.

NOTICE OF MEETING.doc

LAKELAND SANITARY DISTRICT NO. 1  
Regular Meeting  
September 14, 2021

Present: R. LaPlante, T. Wipperfurth  
Absent: M. Killian  
Others: W. Peters, J. Benson, Kelly Holm – Lakeland Times

The meeting was called to order by President T. Wipperfurth on September 14, 2021 at 4:00 P.M. All public notices have been posted to meet with the open meeting law and the building is accessible for the handicapped.

**Approval of Agenda 9-14-21:** R. LaPlante made a motion to approve 9-14-21 agenda. T. Wipperfurth seconded the motion. All in favor, motion carried.

**Approval of Minutes 8-10-21 Meeting:** R. LaPlante made a motion to approve the minutes for the 8-10-21 meeting; T. Wipperfurth seconded the motion. All in favor, motion carried.

**Agenda Item #4: Convene into Closed Session Pursuant to Wis. Stats. 19.85(1)(c) – Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – for the purpose of employee six months evaluation.**

**Agenda Item #5: Reconvene into Open Session:** R. LaPlante made a motion to reconvene into open session, T. Wipperfurth seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, R. LaPlante – Aye. The Board reconvened into open session at 4:06 P.M.

**Agenda Item #6: Action taken from closed session:** T. Wipperfurth made a motion to give D. Schneider a \$0.50 raise to start with the next pay period and he will receive an automatic \$0.50 raise once he passes the CDL test. R. LaPlante seconded the motion. All in favor, motion carried.

**Agenda Item #7: Manhole Repair – USH 51 by South Water Tower:** W. Peters informed the board that he investigated the manhole in question and found that it does need extensive repair. He went over the quote from HydroKlean and what exactly will be repaired. W. Peters stated that he will take care of the permits for WI DOT for this and feels that the quote of \$6,480.00 from HydroKlean is fair and that they do very good work. This project, once approved, is set to be completed this year. T. Wipperfurth made a motion to approve the work quoted by HydroKlean. R. LaPlante seconded the motion. All in favor, motion carried.

**Agenda Item #8: Discussion/ Approval of Setting up Auto Payments for Customers/ Online Banking & Direct Deposits:** J. Benson informed the board that more and more customers are requesting the District to offer auto payments. She stated to the board that we had looked into offering this service before and went over the bank service fees the District would incur if we offered this convenience. There was a brief discussion of the different services the bank includes with auto payments such as direct deposits for payroll and ACH online bill payments. There was discussion of the District's current online payment option, Point N Pay and the differences between this service and auto payments. Point N Pay allows the District to take debit and credit card payments only and the customer incurs the

convenience fees which can be as high as \$30.00. It is a tiered fee system so the fee is based on the dollar amount being paid. Many customers complain about this and do not use this service due to the fees. J. Benson stated that many other utilities offer auto payments and do not charge fees to the customer which is an incentive to have customers pay their bills on time. T. Wipperfurth stated that he felt the District should charge a fee for auto payments if we were to offer it. After more discussion it was decided to send out a survey to all customers asking if they would like to have the option of auto payments and if they would do so for a \$3.00 fee every time they used it. The Board did not want to incur the bank fees to offer this service and are worried none of our customers would actually sign up for it.

**Agenda Item #9: Approval of August payments & credit card statement:** R. LaPlante made a motion to approve August payments and credit card statement. T. Wipperfurth seconded the motion. All in favor, motion carried.

**Agenda Item #11: Sign checks/ pay bills**

**Agenda Item #12: Informational/Correspondence:** W. Peters told the board that he received a call from someone wanting to purchase an old fire hydrant for decorative purposes only. He said he saw no problem with that and ask only that it would not be within the District to avoid any confusion with any of our fire departments. He asked the board if they saw any issues and if \$100 was a fair amount to sell it for. T. Wipperfurth made a motion to approve the sale of an old fire hydrant with the above stipulations. R. LaPlante seconded the motion. All in favor, motion carried. W. Peters informed the board that the WI DOT had contacted him in regards to the road repair done from the watermain break on USH 51 in 2020 in front of Minocqua Auto & Tire. The WI DOT now wants this patch area to be fixed with asphalt. There was a brief discussion about the patch area and what work needs to be done. It was decided that W. Peters will contact Howard Brothers and have them do the work to remove the concrete and have Pitlik & Wick do the re-pavement by the end of the year. There being no further business, the meeting was adjourned at 4:34 P.M., on a motion by T. Wipperfurth, seconded by R. LaPlante.

Clerk: 