

# LAKELAND SANITARY DISTRICT NO. 1

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## NOTICE OF MEETING – REGULAR MEETING

TITLE OF GROUP MEETING: LAKELAND SANITARY DISTRICT NO. 1

PLACE: LAKELAND SANITARY DISTRICT NO. 1 OFFICE  
8780 MORGAN RD.  
MINOCQUA, WI 54548

DATE: JUNE 24, 2025

PURPOSE: REGULAR BOARD MEETING

TIME: 4:00 P.M.

### AGENDA:

1. CALL MEETING TO ORDER.
2. APPROVAL OF 6-24-25 AGENDA
3. APPROVAL OF 6-10-25 MEETING MINUTES
4. P. MORROW – MSA WWTP FACILITY UPGRADE UPDATES
5. APPROVAL OF RESOLUTION 2024-1 -- 2024 CMAR REPORT
6. B. ROEMER – EHLERS FINANCIAL – LSD SEWER RATE STUDY – RATE OPTIONS AND APPROVAL
7. CONVENE IN TO CLOSED SESSION PURSUANT TO WI STATS 19.85(1)(c) Considering employment, promotion, compensation, of performance evaluation data of any public employee over which the governmental body has jurisdiction of or exercises responsibility – for the purpose of employee evaluation.
8. CONVENE INTO OPEN SESSION
9. ACTION TAKEN FROM CLOSED SESSION
10. SIGN CHECKS/PAY BILLS
11. INFORMATION/CORRESPONDENCE

TIME OF POSTING: JUNE 17, 2025

NAME AND TITLE OF PERSON  
DIRECTING THAT THIS NOTICE  
BE POSTED: TOM WIPPERFURTH  
PRESIDENT

Upon reasonable notice, efforts will be made to accommodate the needs of the disabled individuals through appropriate aids and service. Contact the Lakeland Sanitary District @ 715-356-4454.

NOTICE OF MEETING.doc

LAKELAND SANITARY DISTRICT NO. 1  
REGULAR MEETING  
June 24, 2025

Present: T. Wipperfurth, M. Killian, R. LaPlante

Absent:

Others: W. Peters, J. Benson, A. Schlieve, D. Mayo, N. Kizorek, R. Ansari and P. Morrow – MSA Professional Services, B. Jopek – Lakeland Times, B. Roemer – Ehlers Financial

The meeting was called to order by President T. Wipperfurth on June 10, 2025 at 4:00 P.M. All public notices have been posted to meet with the open meeting law and the building is accessible for the handicapped.

**Approval of 6-24-25 Agenda:** M. Killian made a motion to approve the 6-24-25 agenda. R. LaPlante seconded the motion. All in favor, motion carried.

**Approval of 6-10-25 Regular Meeting Minute:** R. LaPlante made a motion to approve the minutes for the 6-10-25 meeting minutes; M. Killian seconded the motion. All in favor, motion carried.

**Agenda Item #4: P. Morrow – MSA WWTP Facility Upgrade Updates:** P. Morrow was present and told the board he did not have a update and asked to go to agenda item #6 to discuss the sewer rate study.

**Agenda Item #6: B. Roemer – Ehlers Financial – LSD Sewer Rate Study – Rate Options & Approval:** B. Roemer presented to the board via Teams Meeting Phase 1 and 2 of the Sewer Rate Study. He first went over the initial findings of phase one and two of the sewer rate study, their process and the overall goal for the District to close on the CWF loan. There was a lengthy discussion about each subject and what was recommended for each finding. Below is each bullet point and the recommendation after each discussion.

- Unmetered sewer – five residential customers in the district. M. Killian recommended that the District keep the unmetered sewer rate for the five residential customers at the same set rate it is at presently and have that stated in the District's Sewer Ordinance.
- Tax Exempt Capital Charge Adder – 41 public authority accounts. M. Killian recommended to eliminate the tax adder and to have all accounts volume rates to be set at a higher rate.
- Hiawatha trailer park charges – currently paying a lower fixed fee, approximately 25% of the 5/8" residential user charges but paying a higher volume charge. M. Killian recommended to change the fixed site rate from 25% of a 5/8" residential user to the full rate that all other residential users are at and the keep the volume charge the same as everyone in the District.
- Options were reviewed to close on the CWF loan and how to have the lowest impact on residential users. M. Killian recommended that a 30 year revenue bond pledging sewer and water with a 60% adjustment rate increase in October 2025 with another rate increase set for July 2026.

B. Roemer thanked the board for giving him the recommendations and the path the District wants to take going forward in order to close on the CWF loan. It was decided that B. Roemer will have a sewer rate resolution, Sewer Ordinance resolution and the approval for the 30 year sewer and water revenue bond pledge for the CWF loan.

**Agenda Item #5: Approval of Resolution 2024-1 CMAR Report:** M. Killian made a motion to approve the Resolution 2024-1 Compliance Maintenance Annual Report. R. LaPlante seconded the motion. All in favor, motion carried.

**Agenda Item #7: Convene into Closed Session Pursuant to Wisc. Stats 19.85(1)(c)- Considering Employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- for the purpose of employee evaluation, and/or six month review:** M. Killian made a motion to convene into closed session, R. LaPlante seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The Board convened into closed session at 5:11 P.M.

**Agenda Item #8: Reconvene into Open Session:** M. Killian made a motion to reconvene into open session, R. LaPlante seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The board reconvened into open session at 6:00 P.M.

**Agenda Item #9: Action Taken from Closed Session:** M. Killian made a motion to recognize W. Peters notice of retirement as of August 1, 2025. R. LaPlante seconded the motion. All in favor, motion carried.

**Agenda Item #6: Sign Checks/Pay Bills**

**Agenda Item #7: Info/Correspondence:** W. Peters informed the board that the 2020 Ford truck will be going in to get new tires. He also informed the board that the town of Woodruff chairwoman called him to ask about a new hotel that is looking at building on a parcel off of Northridge Way. Next board meeting is scheduled for July 8, 2025. There being no further business, the meeting was adjourned at 6:11 P.M., on a motion by M. Killian, seconded by T. Wipperfurth.

Clerk:

*Rick A. LaPlante*