

LAKELAND SANITARY DISTRICT NO. 1

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NOTICE OF MEETING

TITLE OF GROUP MEETING: LAKELAND SANITARY DISTRICT NO. 1
PLACE: LAKELAND SANITARY DISTRICT NO. 1 OFFICE
8780 MORGAN RD.
MINOCQUA, WI 54548
DATE: MAY 12, 2020
PURPOSE: REGULAR MEETING
TIME: 4:00 P.M.

AGENDA:

1. CALL MEETING TO ORDER.
2. APPROVAL OF AGENDA 5-12-20
3. APPROVAL OF MINUTES 2-25-20
4. APPROVAL OF MINUTES 4-30-20
5. APPROVAL OF MINUTES 5-5-20
6. CONVENE INTO CLOSED SESSION PUSUANT TO WISC STATS 19.85(1)(c)-Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – for the purpose of considering disciplinary action of an employee.
7. RECONVENE INTO OPEN SESSION
8. ACTION TAKEN FROM CLOSED SESSION -
9. RYNDERS BUILDERS – BOB RYNDERS – PROPOSAL OF SEWER FORCEMAIN FROM RANCHWOOD RD. TO WWTP
10. APPROVAL OF 2019 WRITE-OFFS AND NEW VENDORS
11. APPROVAL OF FEBURARY, MARCH AND APRIL CHECKS AND CREDIT CARD PAYMENTS
12. SIGN CHECKS/ PAY BILLS
13. INFORMATION / CORRESPONDENCE

TIME OF POSTING: MAY 11, 2020
NAME AND TITLE OF PERSON
DIRECTING THAT THIS NOTICE
BE POSTED: TOM WIPPERFURTH
PRESIDENT

Upon reasonable notice, efforts will be made to accommodate the needs of the disabled individuals through appropriate aids and service. Contact the Lakeland Sanitary District @ 715-356-4454.

NOTICE OF MEETING.doc

LAKELAND SANITARY DISTRICT NO. 1

Regular Meeting

May 12, 2020

Present: R. LaPlante, T. Wipperfurth, M. Killian

Absent:

Others: C. Akey, J. Benson, R. Kimball, E. Rynders

The meeting was called to order by President T. Wipperfurth on May 12, 2020 at 4:00 P.M. All public notices have been posted to meet with the open meeting law and the building is accessible for the handicapped.

Approval of Agenda 5-12-20 Regular Meeting: R. LaPlante made a motion to approve the agenda for the 5/12/20 special meeting; M. Killian seconded the motion. All in favor, motion carried.

Approval of Minutes 2-25-20 Meeting: M. Killian made a motion to approve the agenda for the 2-25-20 regular meeting; R. LaPlante seconded the motion. All in favor, motion carried.

Approval of Minutes 4-30-20 Special Meeting: R. LaPlante made a motion to approve the agenda for the 4-30-20 special meeting; M. Killian seconded the motion. All in favor, motion carried.

Approval of Minutes 5-5-20 Meeting: R. LaPlante made a motion to approve the agenda for the 5-5-20 special meeting; M. Killian seconded the motion. All in favor, motion carried.

Agenda Item #6: Convene into Closed Session Pursuant to Wisc. Stats 19.85(1)(c)- Considering Employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- for the purpose of conducting disciplinary action of an employee: T. Wipperfurth made a motion to convene into closed session, R. LaPlante seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The Board convened into closed session at 4:05 P.M.

Agenda Item #7: Reconvene into Open Session: T. Wipperfurth made a motion to reconvene into open session, M. Killian seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The board reconvened into open session at 4:27 P.M.

Agenda Item #8: Action Taken from Closed Session: No action taken at this time.

Agenda Item #9: Rynders Builders – Ed Rynders – Proposal/discussion of sewer forcemain from Ranchwood Road to connect to WWTP: Ed Rynders presented the board with his business idea of having a campground on his property near Ranchwood Road. He asked if the board would be on board with the possibility of connecting the campground with a forcemain that would connect into the district's system by Wildwood Zoo and then continue to

the plant with gravity lines. He wanted to know the approximate cost for the initial connection and what the approximate cost would be for a 200 site campground with sewer hook-ups, clubhouses and an RV dump station. T. Wipperfurth was concerned that the WWTP might possibly reach capacity in our busier months like July and August with type of additional usage but C. Akey stated that he felt the WWTP would be able to handle the increase to our capacity levels. Discussion followed in regards on how the district would meter usage – we normally meter water usage but with campers they would be able to bring water in and then dump at the RV station. C. Akey suggested the possibility of metering at the dump station. More discussion followed about what more information is needed before any actions will take place. E. Rynders said that he would narrow down his plans for the campground, phases of how big they want to start and with other phases of possible expansion in the future. C. Akey told E. Rynders that he would gather more information on how the district meters Hiawatha Estates campground wastewater, what the site charges are and the hourly charges for the sewage pumps to give him a comparable idea of what quarterly costs can run. He will also give him more information on connection fees and the other option of becoming annexed into the district. The board stated that they have no objections to the future connection from Ranchwood Road to the WWTP. More information will be needed and presented in the future.

Agenda Item #10: Approval of 2019 Write-Offs and New Vendors: M. Killian made a motion to approve the 2019 write-offs, R. LaPlante seconded the motion. All in favor, motion carried. T. Wipperfurth questioned the new vendor Quadient Financing and Quadient Leasing. J. Benson explained that this company took over TotalFunds which is the district's postage meter. Quadient Leasing is the company the district pays the lease amount for the meter machine and Quadient Financing is the company the district pays for the postage to be added to the machine. M. Killian made a motion to approve the New Vendors, R. LaPlante seconded the motion. All in favor, motion carried.

Agenda Item #11: Approval of February, March and April Check Register and Credit Card Payments: M. Killian made a motion to approve the February, March and April check registers. R. LaPlante seconded the motion. All in favor, motion carried. M. Killian questioned the credit card statements and various charges. J. Benson explained each statement and each charge as it reflected on the statement. M. Killian made a motion to approve the credit card payments. T. Wipperfurth seconded the motion. All in favor, motion carried.

Agenda Item #12: Sign checks/ Pay bills

Agenda Item #13, Informational/Correspondence: C. Akey asked T. Wipperfurth to sign the bank signature form so C. Akey can obtain his own user id and have access to the online banking account at Peoples State Bank. C. Akey noted that he has received several phone calls in regards to being able to install communications on the North water tower. Northwoods Connect contacted him; the Town of Woodruff received a grant for higher speed internet and Northwoods Connect is looking at the possibility of installing equipment at the North tower. Oneida County also contacted C. Akey about the possibility of installing and updating their radio systems using the North water tower. C. Akey stated that he is still talking with both entities and is attending a meeting May 19 with Oneida County and will have more information to bring to the board after that. M. Killian asked about payroll and accounts payable -- that the

district pays weekly payroll and accounts payable -- raised the question about doing bi-weekly payroll and possibly having direct deposits for the employees and possibly using online banking for the accounts payable. C. Akey stated that this is something that he has been looking into and that the district may need to switch banks due to lower fees and ease of use. He will present the board with more information in this regard: banking requirements and fees; what the savings to the district would be; and benefits to making accounts payable and payroll more efficient and still having the necessary documents/ paper trail for the auditors.

There being no further business, the meeting was adjourned at 5:10 P.M., on a motion by T. Wipperfurth, seconded by M. Killian.

Clerk: Reik A. LePlante