

LAKELAND SANITARY DISTRICT NO. 1

(715) 356-4454

8780 Morgan Road * Minocqua, WI 54548

(715) 358-8830

Phone

sandist@frontier.com

Fax

UPDATED/ REVISED - NOTICE OF MEETING – REGULAR MEETING

TITLE OF GROUP MEETING: LAKELAND SANITARY DISTRICT NO. 1

PLACE: LAKELAND SANITARY DISTRICT NO. 1 OFFICE
8780 MORGAN RD.
MINOCQUA, WI 54548

DATE: APRIL 8, 2025

PURPOSE: REGULAR BOARD MEETING

TIME: 4:00 P.M.

AGENDA:

1. CALL MEETING TO ORDER.
2. APPROVAL OF 4-8-25 AGENDA
3. APPROVAL OF 3-18-25 MEETING MINUTES
4. APPROVAL OF ANNEXATION OF MI 2142-1
5. APPROVAL OF ANNEXATION OF AV 2-706
6. P. MORROW – MSA WWTP FACILITY UPGRADE UPDATES
7. TEAMS MEETING EHLERS FINANCIAL ADVISOR PROPOSAL AND APPROVAL OF SEWER RATE STUDY
8. CONVENE IN TO CLOSED SESSION PURSUANT TO WI STATS 19.85(1)(c) Considering employment, promotion, compensation, of performance evaluation data of any public employee over which the governmental body has jurisdiction of or exercises responsibility – for the purpose of employee evaluation/ review.
9. CONVENE INTO OPEN SESSION
10. ACTION TAKEN FROM CLOSED SESSION
11. APPROVAL OF MARCH PAYMENTS AND CREDIT CARD STATEMENT
12. SIGN CHECKS/PAY BILLS
13. INFORMATION/CORRESPONDENCE

TIME OF POSTING: APRIL 4, 2025

NAME AND TITLE OF PERSON DIRECTING THAT THIS NOTICE BE POSTED: TOM WIPPERFURTH
PRESIDENT

Upon reasonable notice, efforts will be made to accommodate the needs of the disabled individuals through appropriate aids and service. Contact the Lakeland Sanitary District @ 715-356-4454.

NOTICE OF MEETING.doc

LAKELAND SANITARY DISTRICT NO. 1
REGULAR MEETING
April 8, 2025

Present: T. Wipperfurth, M. Killian, R. LaPlante

Absent:

Others: W. Peters, J. Benson, P. Morrow – MSA Professional Services, Brian Jopek – Lakeland Times, Kailee Velovich – Schultz Property Management

The meeting was called to order by President T. Wipperfurth on April 8, 2025 at 4:00 P.M. All public notices have been posted to meet with the open meeting law and the building is accessible for the handicapped.

Approval of 4-8-25 Agenda: M. Killian made a motion to approve the 4-8-25 agenda. R. LaPlante seconded the motion. All in favor, motion carried.

Approval of 3-18-25 Regular Meeting Minute: R. LaPlante made a motion to approve the minutes for the 3-18-25 meeting minutes; M. Killian seconded the motion. All in favor, motion carried.

Agenda Item #4: Approval of Annexation of MI 2142-1: This annexation request was sent to J. Benson from Matt Ritchie for a proposed apartment complex with 112 units. T. Wipperfurth referred to P. Morrow in regards to approving large complexes and the concern that the plant upgrades will be enough to handle additional large flows. P. Morrow felt comfortable that the WWTP upgrade will be able to handle this but said he can run more formal numbers to put the board's mind at ease about annexing more properties into the district. M. Killian made a motion to table agenda item #4 until more information was presented; T. Wipperfurth seconded the motion. All in favor, motion carried.

Agenda Item #5: Approval of Annexation of AV 2-706: Kailee Velovich was present to answer questions to the annexation of AV 2-706. The proposed annexation is for the development of 175 unit mobile home community. The board again questioned P. Morrow about the WWT plant's ability to handle a large increase. M. Killian made a motion to table agenda item #5 until more information was presented; T. Wipperfurth seconded the motion. All in favor, motion carried.

Agenda Item #6: P. Morrow of MSA – WWTP Facility Upgrade Updates: P. Morrow presented the board with a handout on the updates of the WWTF upgrade construction. Miron has been mobilizing the site and the drilling and installation of the dewatering wells has begun. P. Morrow went over the details of the progress and the upcoming items, see attached update for details on dates. The Engineer is recommending payment for Miron's Pay Application No. 1 for the work completed before 3-31-2025, in the amount of \$625,008.16. M. Killian made a motion to approve Miron's Pay Application No. 1 as stated for \$625,008.16; R. LaPlante seconded the motion. All in favor, motion carried.

Agenda Item #7: Teams Meeting Ehlers Financial Advisor Proposal and Approval of Sewer Rate Study: Brian Roemer, Brian Reilly and Christina Nordquist of Ehlers and Ben Andrews of MSA all present via Teams Meeting to present the sewer rate study proposal. Full proposal is attached. B. Roemer went over each phase of the study and the cost for each and stated that typically 3-4 weeks is given for the service but said that they may be able to get things completed sooner. The timeline to complete the sewer rate study is good and will not

impact on the ability to close on the CWF loan. There was a discussion about the phases and the need to have all done. M. Killian made a motion to approve Ehler's sewer rate study for all phases for a total of \$16,500; R. LaPlante seconded the motion. All in favor, motion carried.

Agenda Item #8: Convene into Closed Session Pursuant to Wisc. Stats 19.85(1)(c)- Considering Employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- for the purpose of employee evaluation, and/or six month review: M. Killian made a motion to convene into closed session, R. LaPlante seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The Board convened into closed session at 4:43 P.M.

Agenda Item #9: Reconvene into Open Session: M. Killian made a motion to reconvene into open session, R. LaPlante seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The board reconvened into open session at 4:45 P.M.

Agenda Item #10: Action Taken from Closed Session: M. Killian made a motion to approve a \$1.00 per hour raise for J. Benson for successfully passing her DNR wastewater basic and lab exams to be effective on the next pay period; R. LaPlante seconded the motion. All in favor, motion carried.

Agenda Item #11: Approval of March Credit Card Statement and Payments: M. Killian made a motion to approve the March credit card statement and payments. T. Wipperfurth seconded the motion. All in favor, motion carried.

Agenda Item #12: Sign Checks/Pay Bills

Agenda Item #13: Info/Correspondence: J. Benson informed the board that she voided check #43480 to Willian/Reid for a payment on lift station #13 since the work has not been completed and they still need to do more repair work. There being no further business, the meeting was adjourned at 4:55 P.M., on a motion by M. Killian, seconded by R. LaPlante.

Clerk: Rick A. LaPlante