

# LAKELAND SANITARY DISTRICT NO. 1

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## NOTICE OF MEETING

**TITLE OF GROUP MEETING:** LAKELAND SANITARY DISTRICT NO. 1

**PLACE:** LAKELAND SANITARY DISTRICT NO. 1 OFFICE  
8780 MORGAN RD.  
MINOCQUA, WI 54548

**DATE:** APRIL 26, 2022

**PURPOSE:** REGULAR MEETING

**TIME:** 4:00 P.M.

### **AGENDA:**

1. CALL MEETING TO ORDER.
2. APPROVAL OF 4-26-22 AGENDA
3. APPROVAL OF 3-22-22 MEETING MINUTES
4. CONVENE IN TO CLOSED SESSION PURSUANT TO WI STATS 19.85(1)(c) Considering employment, promotion, compensation, of performance evaluation data of any public employee over which the governmental body has jurisdiction of or exercises responsibility – for the purpose of interviews for the WWTP operator position.
5. CONVENE INTO OPEN SESSION
6. ACTION TAKEN FROM CLOSED SESSION
7. REVIEW OF LSD EMPLOYEE HANDBOOK – ADDED SECTION FOR LIMITED TERM EMPLOYMENT
8. REVIEW OF VACATION HOURS EARNED/ ROLL-OVER OF UN-USED HOURS
9. APPROVAL OF MARCH CREDIT CARD STATEMENT AND PAYMENTS
10. SIGN CHECKS/PAY BILLS
11. INFORMATION/CORRESPONDENCE

**TIME OF POSTING:** APRIL 21, 2022

**NAME AND TITLE OF PERSON DIRECTING THAT THIS NOTICE BE POSTED:** TOM WIPPERFURTH  
PRESIDENT

Upon reasonable notice, efforts will be made to accommodate the needs of the disabled individuals through appropriate aids and service. Contact the Lakeland Sanitary District @ 715-356-4454.

NOTICE OF MEETING.doc

LAKELAND SANITARY DISTRICT NO. 1

Regular Meeting

April 26, 2022

Present: R. LaPlante, T. Wipperfurth, M. Killian

Absent:

Others: W. Peters, J. Benson

The meeting was called to order by President T. Wipperfurth on April 26, 2022 at 4:00 P.M. All public notices have been posted to meet with the open meeting law and the building is accessible for the handicapped.

**Approval of Agenda 4-26-22:** M. Killian made a motion to approve 4-26-22 agenda. R. LaPlante seconded the motion. All in favor, motion carried.

**Approval of Minutes 3-22-22 Meeting:** R. LaPlante made a motion to approve the minutes for the 3-22-22 meeting; M. Killian seconded the motion. All in favor, motion carried.

**Agenda Item #4: Convene into Closed Session Pursuant to WI Stats 19.85(1)(c) Considering employment, promotion, compensation, of performance evaluation data of any public employee over which the governmental body has jurisdiction of or exercises responsibility – for the purpose of interviews for the WWTP operator position.** M. Killian made a motion to convene into closed session, T. Wipperfurth seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The Board convened into closed session at 4:07 P.M.

**Agenda Item #5: Convene into Open Session:** M. Killian made a motion to convene into open session, R. LaPlante seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The Board convened into open session at 4:22 P.M.

**Agenda Item #6: Action taken from Closed Session:** M. Killian made a motion to hire Chris Fancy for the full time WWTP operator position. He is to start at \$20/ hour. T. Wipperfurth seconded the motion. All in favor, motion carried.

**Agenda Item #7: Review of LSD Employee Handbook – adding section for LTE position:** M. Killian made a motion to approve the addition of the LTE (limited term employment) section to the handbook. M. Killian also added that a change under section #3 – Working Hours should be made and will be reviewed and approved at the next board meeting. R. LaPlante seconded the motion. All in favor, motion carried.

**Agenda Item #8: Review of vacation hours earned/roll-over of un-used hours:** W. Peters explained to the board that he was unable to use all of his vacation hours from 2021 due to staff shortages and other daily issues that arose. He is asking the board if he would be allowed to roll-over the 35.5 vacation hours or to be paid out for the unused hours. There was a brief discussion about this. T. Wipperfurth made the motion to have the 35.5 vacation hours paid out to W. Peters. R. LaPlante seconded the motion. All in favor, motion carried.

**Agenda Item #9: Approval of March credit card statement and payments:** M. Killian made a motion to approve the March credit card statement and March payments. R. LaPlante seconded the motion. All in favor, motion carried.

**Agenda Item #10: Sign checks/ pay bills**

**Agenda Item #11: Informational/Correspondence:** T. Wipperfurth informed everyone that he had a conversation with Mark Hartzheim of the Minocqua Town Board about the power outages we had from the past ice storm. The Town of Minocqua board is going to write a letter to the WI Public Service Commission and M. Hartzheim thought it would be in the Sanitary's best interest to do the same. Purpose of the letter will be to inform the WI PSC about how long the town and the sanitary district went without power and the troubles we've experienced due to WPS not getting power restored in a timely manner. W. Peters agreed that the Lakeland Sanitary District will write a letter as well. The District went over 24 hours without power and there was no priority given from WPS. There was a brief discussion about the Torpy Park project the Town of Minocqua is currently working on. W. Peters gave the board a brief update about the project and that it will be an overall good upgrade for the District's #2 lift station. W. Peters then informed the board about a broken lateral that was discovered over by PJ's Burger Barn in Woodruff. They used the vac/jetter truck to help excavate the ground for the plumbers there fixing the lateral. The new truck is working out great and making work easier.

There being no further business, the meeting was adjourned at 4:40 P.M., on a motion by R. LaPlante, seconded by M. Killian.

Clerk:

Rick A. LaPlante