

LAKELAND SANITARY DISTRICT NO. 1

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NOTICE OF MEETING

TITLE OF GROUP MEETING: LAKELAND SANITARY DISTRICT NO. 1

PLACE: LAKELAND SANITARY DISTRICT NO. 1 OFFICE
8780 MORGAN RD.
MINOCQUA, WI 54548

DATE: MARCH 9, 2021

PURPOSE: REGULAR MEETING

TIME: 4:00 P.M.

AGENDA:

1. CALL MEETING TO ORDER.
2. APPROVAL OF 3-9-21 AGENDA
3. APPROVAL OF 2-9-21 MEETING MINUTES
4. APPROVAL OF QUOTE TO FIX GENERATOR AT #1 LIFT
5. REVIEW OF WWTP JOB APPLICANTS
6. CONVENE IN TO CLOSED SESSION PURSUANT TO WI STATS 19.85(1)(c) Considering employment, promotion, compensation, of performance evaluation data of any public employee over which the governmental body has jurisdiction of or exercises responsibility – for the purpose of interviews for the WWTP operator position.
7. CONVENE INTO OPEN SESSION
8. ACTION TAKEN FROM CLOSED SESSION
9. APPROVAL OF FEBRUARY CHECKS & CREDIT CARD STATEMENT
10. SIGN CHECKS/PAY BILLS
11. INFORMATION/CORRESPONDENCE

TIME OF POSTING: MARCH 5, 2021

NAME AND TITLE OF PERSON DIRECTING THAT THIS NOTICE BE POSTED: TOM WIPPERFURTH
PRESIDENT

Upon reasonable notice, efforts will be made to accommodate the needs of the disabled individuals through appropriate aids and service. Contact the Lakeland Sanitary District @ 715-356-4454.

NOTICE OF MEETING.doc

LAKELAND SANITARY DISTRICT NO. 1
Regular Meeting
March 9, 2021

Present: R. LaPlante, T. Wipperfurth, M. Killian

Absent:

Others: W. Peters, J. Benson, J. Bayer of Adams Generators, D. Schneider,
G. Wallace

The meeting was called to order by President T. Wipperfurth on March 9, 2021 at 4:00 P.M. All public notices have been posted to meet with the open meeting law and the building is accessible for the handicapped.

Approval of Agenda 3-9-21: M. Killian made a motion to make a correction on posted agenda item #1 – date should read Approval of 3-9-21 Agenda – T. Wipperfurth seconded the motion. All in favor, motion carried. M. Killian made a motion to approve the revised dated agenda for the 3-9-21 meeting; T. Wipperfurth seconded the motion. All in favor, motion carried.

Approval of Minutes 2-9-21 Meeting: M. Killian made a motion to approve the minutes for the 2-9-21 meeting; T. Wipperfurth seconded the motion. All in favor, motion carried.

Agenda Item #4: Approval of Quote to Fix Generator at #1 Lift Station: J. Bayer from Adams Generators was present and provided the commissioners proposal for the quoted job to fix the generator at lift station #1. He went into detail about the proposed transfer switch and battery maintainer that need to be replaced to have the generator working properly. These items will fix the generator from turning on automatically when not needed as it is currently doing. He went on to explain the specification sheets for each replacement item and the electrical needs using the existing wiring at the building. The total price of \$9,172.47 includes complete installation. J. Bayer stated that with the uniqueness of 2020 that some parts have been not available in timely manners and that he would need to check into the availability of certain parts before committing to a specific completion date. There was a discussion about how the generator would work with our existing Scada system. W. Peters stated that this feature would be a great add-on so the operators will know when the generator is called to run due to a power failure. J. Bayer said he would need to confirm that this option was available but felt that it should be and that it would be no problem to get that to run with our system. M. Killian asked about how long we can have the generator not running properly – W. Peters said that it does work but if we have power failures an operator has to go there promptly to get the generator running since the transfer switch is not working properly in auto mode. W. Peters stated that we don't want to go too long especially with the seasons changing and the chances for storms and power outages will be higher. T. Wipperfurth questioned the 70% down payment, he feels that this is too high for a down payment. There was a discussion about the down payment terms and the date needed for completion. M. Killian made a motion to accept the proposed quote of \$9,172.47 to fix the generator at lift station #1. This includes the agreement of 50% down payment

and a completion date of May 21, 2021 as well as 10% additional monies available for any product upgrades. R. LaPlante seconded the motion. All in favor, motion carried.

Agenda Item #5: Review of WWTP Job Applicants: W. Peters went over the job applications that were received to fill the full-time WWTP operator position.

Agenda Item #6: Convene into Closed Session Pursuant to WI Stats 19.85(1)(c) Considering employment, promotion, compensation, of performance evaluation data of any public employee over which the governmental body has jurisdiction of or exercises responsibility – for the purpose conducting interviews for WWTP operator position. M. Killian made a motion to convene into closed session, T. Wipperfurth seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The Board convened into closed session at 4:23 P.M.

Agenda Item #7: Convene into Open Session: M. Killian made a motion to convene into open session, T. Wipperfurth seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The Board convened into open session at 5:15 P.M.

Agenda Item #8: Action taken from Closed Session: M. Killian made a motion to hire Don Schneider for the wastewater/water operator position. He is to start full time at \$20 per hour plus full time benefits on March 15, 2021. Other applicants to be notified by letter that the position has been filled. R. LaPlante seconded the motion. All in favor, motion carried.

Agenda Item #9: Approval of February bills and Credit Card Statement: R. LaPlante made a motion to approve the February bills and credit card statement; M. Killian seconded the motion. All in favor, motion carried.

Agenda Item #9: Sign Checks/ Pay Bills

Agenda Item #10: Informational/Correspondence: W. Peters told the commissioners that the new phones and operating system has been installed and that the total cost for this came under budget. Since there are monies available under this budget item he would like to look into purchasing new office furniture. M. Killian suggested that it be put on the next board meeting agenda as to what furniture will be purchased and costs. M. Killian asked if there were any more freeze ups or problems due to weather conditions. W. Peters told the board that we did have several frozen water service lines that needed to thawed and one sewer service line that froze. The one frozen water line was for a property in Woodruff and it was discovered that the service line is galvanized and requires to be upgraded. A shut off valve also needs to be on both sides of the meter inside the house, currently there is not shut off valve on the house side of the meter. A letter was sent to the property owner in regards to this. T. Wipperfurth asked if there was any word on the service connections on Cedar Street, W. Peters said no. W. Peters told the commissioners that Kyle Howard had contacted him in regards to the new dental office being built on Highway 70 West. He said that

the dental clinic still needs to pay connection fees and that they are going to submit an application to the WI DOT to bore under Highway 70 West to install a new 2" water service line to the new building. LSD had received a call out during the week that the stone wall on Chicago Avenue had collapsed, however this was a town concern not for Lakeland Sanitary to handle. M. Killian stated that the next board meeting will be March 23, 2021. There being no further business, the meeting was adjourned at 5:28 P.M., on a motion by M. Killian, seconded by T. Wipperfurth.

Clerk:

Rick A. LaPlante