

LAKELAND SANITARY DISTRICT NO. 1

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NOTICE OF MEETING – REGULAR MEETING

TITLE OF GROUP MEETING: LAKELAND SANITARY DISTRICT NO. 1

PLACE: LAKELAND SANITARY DISTRICT NO. 1 OFFICE
8780 MORGAN RD.
MINOCQUA, WI 54548

DATE: OCTOBER 28, 2025

PURPOSE: REGULAR BOARD MEETING

TIME: 4:00 P.M.

AGENDA:

1. CALL MEETING TO ORDER.
2. APPROVAL OF 10-28-25 AGENDA
3. APPROVAL OF 10-14-25 MEETING MINUTES
4. R. ANSARI – MSA PRESENT, REVIEW AND APPROVAL OF GENERAL ENGINEERING SERVICES AND DEVELOPERS AGREEMENT
5. PROPOSAL OF 2026 BUDGET & TAX LEVY
6. CONVENE IN TO CLOSED SESSION PURSUANT TO WI STATS 19.85(1)(c) Considering employment, promotion, compensation, of performance evaluation data of any public employee over which the governmental body has jurisdiction of or exercises responsibility – for the purpose of employee evaluation.
7. CONVENE INTO OPEN SESSION
8. ACTION TAKEN FROM CLOSED SESSION
9. APPROVAL OF OCTOBER CREDIT CARD STATEMENT AND PAYMENTS
10. SIGN CHECKS/PAY BILLS
11. INFORMATION/CORRESPONDENCE

TIME OF POSTING: OCTOBER 24, 2025

NAME AND TITLE OF PERSON
DIRECTING THAT THIS NOTICE
BE POSTED: TOM WIPPERFURTH
PRESIDENT

Upon reasonable notice, efforts will be made to accommodate the needs of the disabled individuals through appropriate aids and service. Contact the Lakeland Sanitary District @ 715-356-4454.

NOTICE OF MEETING.doc

LAKELAND SANITARY DISTRICT NO. 1
REGULAR MEETING
October 28, 2025

Present: T. Wipperfurth, R. LaPlante

Absent: M. Killian

Others: W. Peters, J. VanSkyhawk, R. Ansari and Jeff Seamandel, – MSA Professional Services, B. Jopek – Lakeland Times

The meeting was called to order by President T. Wipperfurth on October 28, 2025 at 4:00 P.M. All public notices have been posted to meet with the open meeting law and the building is accessible for the handicapped.

Approval of 10-28-25 Agenda: R. LaPlante made a motion to approve the 10-28-25 agenda. T. Wipperfurth seconded the motion. All in favor, motion carried.

Approval of 10-14-25 Regular Meeting Minutes: R. LaPlante made a motion to approve the minutes for the 10-14-25 meeting minutes; T. Wipperfurth seconded the motion. All in favor, motion carried.

Agenda Item #4: R. Ansari – MSA present, review and approval of General Engineering Services and Developers Agreement:

R. Ansari was present to provide the board updates on the WWTF facility upgrade. He informed the board that the project is moving along on schedule. Jeff Seamandel was also present to go over the General Engineering Services contract and Developers Agreement from MSA. This contract is an hourly based contract for MSA to oversee developments within the sanitary district and go over other engineering designs so they meet the district's requirements. All costs incurred will be the developer's responsibility. MSA will work with the district and the district's attorney to form the Developer's Agreement as well. The district may incur some attorney fees for this document. There was a brief discussion about the scope of the contract and agreement. R. LaPlante made a motion to approve the MSA General Engineering Services and Developer's Agreement. T. Wipperfurth seconded the motion. All in favor, motion carried.

Agenda Item #5: Proposal of 2026 Budget and Tax Levy: J. VanSkyhawk presented the board with the 2026 budget and tax levy. She explained that she had contacted Baker Tilly in regards to the CWF loan and WWTP upgrade and that they are working on setting up new accounts for her to implement into the Workhorse accounting software to keep this project separate from the general operations of the plant and to keep things clear and easy for the upcoming audit. R. LaPlante made a motion to approve the 2026 budget and tax levy. T. Wipperfurth seconded the motion. All in favor, motion carried.

Agenda Item #6: Convene into Closed Session Pursuant to Wisc. Stats 19.85(1)(c)- Considering Employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- for the purpose of employee evaluation: R. LaPlante made a motion to convene into closed session, T. Wipperfurth seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, R. LaPlante – Aye. The Board convened into closed session at 4:19 P.M.

Agenda Item #7: Reconvene into Open Session: R. LaPlante made a motion to reconvene into open session, T. Wipperfurth seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, R. LaPlante – Aye. The board reconvened into open session at 4:23 P.M.

Agenda Item #8: Action Taken from Closed Session: T. Wipperfurth made a motion to approve a \$1.00 per hour raise for D. Mayo and A. Schlieve for successfully passing their DNR WI DNR exams to be effective on the next pay period; R. LaPlante seconded the motion. All in favor, motion carried.

Agenda Item #9: Approval of October credit card statement and payments: R. LaPlante made a motion to approve the October credit card statement and payments. T. Wipperfurth seconded the motion. All in favor, motion carried.

Agenda Item #10: Sign Checks/Pay Bills

Agenda Item #11: Info/Correspondence: W. Peters informed the board that new tires were put on the 2017 plow truck. There was a discussion about moving the board meeting day and time, the board asked J. VanSkyhawk to contact M. Killian to determine what day of the week will work best and to put it on the next board meeting's agenda. There being no further business, the meeting was adjourned at 4:45 PM, on a motion by T. Wipperfurth, seconded by R. LaPlante.

Clerk: Rick A. LaPlante