

# LAKELAND SANITARY DISTRICT NO. 1

(715) 356-4454

8780 Morgan Road \* Minocqua, WI 54548

(715) 358-8830

Phone

[sandist@frontier.com](mailto:sandist@frontier.com)

Fax

## NOTICE OF MEETING – REGULAR MEETING

**TITLE OF GROUP MEETING:** LAKELAND SANITARY DISTRICT NO. 1

**PLACE:** LAKELAND SANITARY DISTRICT NO. 1 OFFICE  
8780 MORGAN RD.  
MINOCQUA, WI 54548

**DATE:** OCTOBER 24, 2023

**PURPOSE:** REGULAR BOARD MEETING

**TIME:** 4:00 P.M.

### **AGENDA:**

1. CALL MEETING TO ORDER.
2. APPROVAL OF 10-24-23 AGENDA
3. APPROVAL OF 9-27-23 MEETING MINUTES
4. DISCUSSION OF INTERIM LOAN – BANK OFFERS
5. PAT MORROW OF MSA – DISCUSSION AND ACTION ON RECOMMENDATION TO APPROVE AET PROPOSAL FOR GEOTECHNICAL ENGINEERING SERVICES FOR THE WASTEWATER TREATMENT FACILITY UPGRADE.
6. CONVENE IN TO CLOSED SESSION PURSUANT TO WI STATS 19.85(1)(c) Considering employment, promotion, compensation, of performance evaluation data of any public employee over which the governmental body has jurisdiction of or exercises responsibility – for the purpose of evaluation for the WWTP operator position.
7. CONVENE INTO OPEN SESSION
8. ACTION TAKEN FROM CLOSED SESSION
9. APPROVAL OF SEPTEMBER CREDIT CARD STATEMENT AND PAYMENTS
10. SIGN CHECKS/PAY BILLS
11. INFORMATION/CORRESPONDENCE

**TIME OF POSTING:** OCTOBER 20, 2023

**NAME AND TITLE OF PERSON DIRECTING THAT THIS NOTICE BE POSTED:** TOM WIPPERFURTH  
PRESIDENT

Upon reasonable notice, efforts will be made to accommodate the needs of the disabled individuals through appropriate aids and service. Contact the Lakeland Sanitary District @ 715-356-4454.

NOTICE OF MEETING.doc

LAKELAND SANITARY DISTRICT NO. 1  
REGULAR MEETING  
October 24, 2023

Present: R. LaPlante, M. Killian, T. Wipperfurth

Absent:

Others: W. Peters, J. Benson, AJ Schlieve, Rahim Ansari – MSA Engineering via phone

The meeting was called to order by President T. Wipperfurth on October 24, 2023 at 4:00 P.M. All public notices have been posted to meet with the open meeting law and the building is accessible for the handicapped.

**Approval of 10-24-23 Agenda:** R. LaPlante made a motion to approve 10-24-23 agenda. T. Wipperfurth seconded the motion. All in favor, motion carried.

**Approval of 9-27-23 Meeting Minutes:** R. LaPlante made a motion to approve the minutes for the 9-27-23 meeting; M. Killian seconded the motion. All in favor, motion carried.

**Agenda Item #4: Discussion of Interim Loan – Bank Offers:**

J. Benson presented the board with a printout outlining three options for the district for the interim loan funding. Peoples State Bank, Incredible Bank and Rural Water Financing Agency all offered the district interim funding. See attached handout for specific details offered from each. There was a brief discussion about the different options and recommendations advised by D. Erdman of Baker Tilly. Peoples State Bank offered the lowest interest rate, 6.16% for 16 months. The board asked J. Benson to ask if they can add 2 months to the loan term. M. Killian made a motion to approve Peoples State Bank, option #3 and to hire Quarles and Brady bonding firm to prepare the loan documents and handle the draws and inspections for the loan funds and to request 2 months be added on the term of the loan for an 18 month term. T. Wipperfurth, President and M. Killian, Treasurer will be signing for the loan. T. Wipperfurth seconded the motion. All in favor, motion carried.

**Agenda Item #5: Pat Morrow of MSA – Discussion and Action on Recommendation to approve AET proposal for Geotechnical Engineering Services for the Wastewater Treatment facility upgrade:** Rahim Ansari of MSA Professional Services was on phone conference and went over the AET bid proposal for the geotechnical engineering services. The proposal covers five drill borings to the depths of 40 feet for the proposed structures plus two borings to depths of 3 feet in pavement areas. It covers all details involved with the borings, laboratory testing, geotechnical reports and the gradation analysis. Total proposal is \$12,900. Full proposal is attached. M. Killian made a motion to approve the proposal from AET for \$12,900 as recommended by MSA Professional Services to do the geotechnical services for the wastewater treatment facility upgrade. R. LaPlante seconded the motion. All in favor, motion carried.

**Agenda Item #6: Convene into Closed Session Pursuant to WI Stats 19.85(1)(c) Considering employment, promotion, compensation, of performance evaluation data of any public employee over which the governmental body has jurisdiction of or exercises responsibility – for the purpose of evaluation for the WWTP operator position.** M. Killian made a motion to convene into closed session, T. Wipperfurth seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, R. LaPlante – Aye, M. Killian – Aye. The Board convened into closed session at 4:30 P.M.

**Agenda Item #7: Convene into Open Session:** M. Killian made a motion to convene into open session, R. LaPlante seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, R. LaPlante, Aye, M. Killian – Aye. The Board convened into open session at 4:51 P.M.

**Agenda Item #8: Action taken from Closed Session:** M. Killian made a motion for \$1.00 wage increase for B. Klein to take effect on the next pay period. R. LaPlante seconded the motion. All in favor, motion carried. M. Killian made a motion to approve the payout of C. Fancy's sick time to the WI state retirement fund after his resignation of 10-13-23. T. Wipperfurth seconded the motion. All in favor, motion carried.

**Agenda Item #9: Approval of September credit card statement and payments:** M. Killian made a motion to approve the September credit card statement and payments. R. LaPlante seconded the motion. All in favor, motion carried.

**Agenda Item #10: Sign checks/ Pay Bills**

**Agenda Item #11: Informational/Correspondence:** W. Peters informed the board that they are going to work with the three-man crew presently and that N. Kizorek will be able to come to work on his winter and spring breaks from college. W. Peters felt it was in the best interest for the district to offer N. Kizorek a full-time operator position upon his graduation from UW-Stevens Point in May 2024. W. Peters told the board that the tower drain downs/ inspections have been done by Lane Tank Co. and completed with success. The north tower inspection came back very good. Lane Tank Co. suggested that the south tower be spot painted in the spring and that the district should consider replacing this tower in the future. W. Peters also stated that the south tower is quite a bit smaller, only holding 75,000 gallons of water. M. Killian stated that the next board meeting would be on November 14, 2023. There being no further business, the meeting was adjourned at 5:05 P.M., on a motion by M. Killian, seconded by R. LaPlante.

Clerk: 